

June 28, 2016 Meeting Minutes

In Attendance: Kari Lewis, Larry Salois, Betty Salois, Larry Schwindt, Amy Overstreet, Kim Winchell, NanC Jacobsen, Toni Altenburg

The meeting was called to order by Vice-President Larry Schwindt. The May minutes were approved as submitted. Amy gave the Treasurer's report in Keelie's absence, after income of \$121 from the BBQ (donations and t-shirt sales), expenses from BBQ supplies, trail supplies, and a Garden of Eat-In gift certificate for Peterson, Peterson, & Shors, the balance is \$50,807.60. This balance does not include the reimbursable \$12,500 grant for the Coulee route.

Committee reports:

- Grants – Amy noted that the Visitor's Center staff (four employees) each have four grants to work on for the summer, as traffic through the VIC is slow due to construction.
- Fundraising –
- CTEP – Amy and Larry reported that the AJ route should be started soon, and done by Lewis and Clark Days.
- Easements – Pat will talk with John Overcast about posting a trail sign on Mountain View, and see if an easement or just an agreement is needed.
- Routes – A lot of work has been done on the coulee route. A work evening was planned for Wednesday, July 6, from 6 to 9 p.m. on the Coulee Route, we will plan to meet at Raemaker's and go from there. The bill for the V-gates that Frontline Ag made is ready, and there was the suggestion of putting flowers at the entrance due to end of the season sales on flowers currently.

Jeff Billman reported via voicemail that Mild Fence Co. can do a 3-rail, split rail, cedar fence on the Fultz section for \$10/linear foot installed. There would be likely around 600 linear feet, so cost would be approximately \$6,000, and they are about two weeks out from installing. Pat moved to hire Mild Fence Co. to install the fence, motion seconded and passed.

- City Communication –
- County Communications –
- Public Relations – Amy will make a booth schedule for Lewis and Clark Days, July 29 and 30.
- Interpretation –

Other reports – It was reported that the BBQ on June 6 for National Trails Day went well, with about 60-70 in attendance, with many walking the trail.

New Business –

- Board practices and insurance/annual meeting date

- Amy reported she attended a training for non-profit organizations, and there are a lot of required practices to be in compliance, such as electing a Board of Directors and officers, Directors and Officers insurance, having an Annual Meeting, etc. A meeting was set for July 13 at 6 p.m. at the Chamber to review the bylaws and revise if necessary, and elect a Board of Directors and Officers. The meeting will be a potluck and BYOB.
- Lewis and Clark Days
 - Amy will set the booth schedule.
- Relay for Life team
 - Kim noted there is no minimum required for a team in terms of members, donations, etc., but vendor booths are \$20. The Relay will be discussed further at the August 2 meeting.
- Trailhead signs
 - Larry has six message center/trailhead signs located for the coulee route, at a cost of a little over \$5,500. Pat moved to purchase the signs, motion seconded and passed. Kim moved to reimburse Amy for the purchase, motion seconded, and passed.
- Dog Waste Stations
 - Kari reported Kaleb Lewis has the dog waste stations completed, which will be \$350 installed. Pat said these will go at the substation and the rock formation on Raemaker's side, and can be installed on the work day on July 7. The committee will need to bring the large bags (when full of small, dog waste bags) to the dumpster for the City to pick up.
- Grant Writing Incentive
 - Amy offered to buy VIC workers lunch for each grant completed, and suggested the committee could give \$100 to the writer for any grants that are awarded. Pat moved to allocate \$200 in Chamber Bucks to Amy to use for lunch purchases as grants are completed, and to pay \$100 to the grant writer if the grant they wrote is awarded. Motion seconded and passed.
- Other
 - Larry Salois commented on the teepee rings that are along the Coulee Route, and for workers to not disrupt the teepee rings to use the rocks for lining the rail. The committee agreed the teepee rings and any other historical markers are important culturally and need to be preserved. Larry was encouraged to talk with Dennis Seglem about historical preservation.

Next meeting dates were set as:

Wednesday, July 6 – Work meeting

Wednesday, July 13 – Board meeting

Tuesday, August 2 – August committee meeting

Meeting was adjourned.